Annual Monitoring Return (AMR) Process for Qualification Analysis

Provider/awarding organisation submits AMR form

Education Operations Officer triages AMR submission

Education Operations Officer requests further information

Provider/awarding organisation submits requested further information

Education Operations Officer triages further information

Education Operations Manager reviews triage and makes recommendation on outcome to Head of Education & CPD

Head of Education & CPD reviews triage and makes decision on outcome

Education Operations Officer provides outcome to provider/awarding organisation

AMR Outcomes

No further action required at this stage from the provider/awarding organisation.

It is requested that the provider/awarding organisation completes a Notification of Change or Event Form. This will be managed via the notification of changes and events process.

Provider/awarding organisation submits its response.

Condition is set with appropriate deadline. This will be managed via the conditions triage process.

Education Operations team triages response via relevant process.

Recommendation is set with appropriate deadline. This will be managed via the recommendations triage process.

Key

- GOC Education team activity
- Provider/Awarding Organisation activity
- Potential outcomes of AMR qualification analysis
- Optional steps – these may be repeated