**Hearings Panel Chair (Lay): Application Form (ref GOC03/24)**

Thank you for deciding to apply to be a GOC Hearings Panel Chair (Lay) member. Before starting your application please ensure that you have read the Candidate Information Pack which is [**available on our website**](https://optical.org/en/publications/hearings-panel-chairs-lay-candidate-information-pack/).

If you have any questions regarding your application or the role, please contact the GOC Appointments Team: appointment@optical.org

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| **COMPETENCY STATEMENTS** |

Please indicate how you meet each of the essential competencies for the role as set out in the Candidate Information Pack. It is important you use examples based upon real situations, describe the task you had to achieve, outline the action you took and identify the result of your action(s). If necessary, you may use the same evidence or example against more than one competency.

**This is your opportunity to demonstrate to the appointment panel that you have the skills and experience to meet the competencies. The appointment panel will use the information provided in this section to determine whether or not to invite you to interview.**

Each competency has a maximum 300-word limit. **DO NOT** leave an answer box blank. By leaving it blank you indicate that you do not (or cannot) meet the competency. **ALL** applicants are expected to provide examples for each competency in this section.

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| **ESSENTIAL (E1):** Able to facilitate a decision-making process as a chair, with an emphasis on encouraging active participation and consensus building, coupled with strong time management and the exercise of sound judgement. |
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| **ESSENTIAL (E2):** Understand and operate within a complex legislative framework – taking advice and assessing large volumes of complex evidence logically to achieve well-founded impartial decisions. |
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| **ESSENTIAL (E3):** Committed to high professional and ethical standards, including experience in taking personal responsibility, challenging discriminatory practices and holding others to account. |
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| **ESSENTIAL (E4):** Demonstrable commitment to equality, diversity and inclusion; able to evidence how individual and collective actions make a difference to progressing the equality agenda and improving decision-making. |
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| **ESSENTIAL (E5):** Able to reflect on your and others’ performance, take on board and provide constructive feedback. |
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| **ESSENTIAL (E6):** Experience of communicating clearly and succinctly and tailoring your communication style to meet the needs of those around you. |
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Please return this application form, alongside your CV and EDI form by email to: appointment@optical.org (quoting reference GOC03/24). **To ensure our IT systems can open your application safely, please ONLY send in Microsoft Word or PDF format.**

Once you have submitted your application, we will acknowledge safe receipt within two working days.